# Evidence Collection: Formal Observation Form: Domains One and Four

**(To be completed by administrator before, during and after the lesson.)**

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| **DOMAIN 1: Planning and Preparation** | **DOMAIN 4: Professional Responsibilities**List any evidence for 4d that relates to the lesson being taught |
| 1a. Demonstrating Knowledge of Content and Pedagogy (Content and structure of the discipline; prerequisite relationships; content related pedagogy) | 4a. Reflecting on Teaching(Accuracy; use in future teaching) |
| 1b. Demonstrating Knowledge of Students(Child development; the learning process; student’s skills and language proficiency; students’ interests and cultural heritage; students’ special needs) | 4b. Maintaining Accurate RecordsStudent completion of assignment; student progress in learning; non-instructional records) |
| 1c. Selecting Instructional Outcomes(Value, sequence and alignment; clarity; balance; suitability for diverse learners) | 4c. Communicating with FamiliesInformation about instructional program; information about individual students; engagement of families in the instructional program) |
| 1d. Demonstrating Knowledge of Resources(Resources for classroom use; resources to extend knowledge and pedagogy; resources for students) | 4d. Participating in a Professional Community(Relationships with colleagues; involvement in a culture of professional inquiry; service to the school; participation in school and district projects) |
| 1e. Designing Coherent Instruction(Learning activities; instructional materials; instructional groups; lesson and unit structure)  | 4e. Growing and Developing Professionally(Enhancement of content knowledge and pedagogical skills; receptivity to feedback from colleagues; service to the profession) |
| 1f. Designing Student Assessments(Congruence with instructional outcomes; criteria and standards; design of formative assessments; use for planning) | 4f. Showing Professionalism(Integrity and ethical conduct; service to the students; advocacy; decision making; compliance with school and district regulations) |